



CFC myPay E-Pledge 2014

For the second year, the Defense Finance and Accounting Service (DFAS) has a Combined Federal Campaign Module in myPay. This offers Department of Defense (DoD) active duty and civilian employees, as well as employees at other Federal Departments serviced by DFAS, the choice of making a CFC payroll deduction pledge on-line. myPay is a convenient, user-friendly automated system that gives employees direct control over key payroll and personnel information without having to use forms or visit a personnel or payroll office.

Last year, more than 42,000 military members of civilians made a CFC pledge through this myPay module. Pledges totaled more than \$26 million and saved an estimated \$600 thousand over processing paper pledge forms.

The use of myPay to make a CFC pledge is strictly VOLUNTARY. Departments and offices cannot make use of the system mandatory for CFC pledges due to regulatory requirements and geographic limitations of where the tool is available.

Employees utilizing myPay **should not submit an additional paper pledge** form for their payroll deduction pledge. We encourage employees to save and/or print a copy of their myPay pledge record for their files. Paper pledge forms may be required for one-time and cash contributions if the local campaign does not have electronic options for these gifts.

Benefits of using myPay

- **Confidential and Secure:** myPay has secure links directly to your payroll providers (DJMS, DCPS, MCTFS, etc.). No SSN information is passed to a campaign or mailed to another office for input.
- **Accurate:** All pledges are received electronically by the payroll office and there are no math calculations to correct or legibility issues to decipher.
- **Searchable:** Query the charity database to search for and select charities from your Universal Giving Database. Personnel are encouraged to use a local CFC website to do advanced charity research because myPay transactions must be completed within 30 minutes.
- **Flexibility:** Donors can pledge to up to 30 charities. Any changes required must be made through your payroll office customer service team through December 15. After the campaign, you can contact them to change or cancel a pledge.
- **Printable:** Employees are strongly encouraged to print a copy of the pledge for their records.
- **Fast:** Information is processed immediately, in real-time, to the CFC reports site and to the payroll providers daily. Local campaigns retrieve reports and distribute them as needed to agencies in their campaigns.
- **Available:** myPay is open 24 hours a day, 7 days a week from September 1 through December 15 via the Internet:

<https://mypay.dfas.mil/mypay.aspx>



myPay Participating Federal Agencies/Offices: 2014

The Military Departments

- Air Force
- Army
- Navy/Marines

Independent Defense Agencies and Field Activities

Office of the Secretary of Defense/Field Activities (OSD and OSD FA)

Defense Intelligence Agency

Defense Health Agency

National Geospatial Intelligence Agency (NGA)

Defense Logistics Agency (DLA)

Joint Chiefs of Staff (JCS)

Defense Threat Reduction Agency (DTRA)

Washington Headquarters Services (WHS)

DoD Inspector General (DoDIG)

Uniformed Services University of the Health Sciences (USUHS)

Defense Advanced Research Projects Agency (DARPA)

Defense Contract Audit Agency (DCAA)

Pentagon Force Protection Agency (PFPA)

Defense Security Cooperation Agency (DSCA)

DoD Educational Activity (DoDEA)

Missile Defense Agency (MDA)

Defense Finance and Accounting Service (DFAS)

Defense Security Service (DSS)

Others

DFAS Executive Branch Clients

- Broadcasting Board of Governors
- Department of Energy
- Department of Health and Human Services
- Department of Veterans Affairs
- Executive Office of the President